



Job Opportunity: Victim Support Worker, Canadian Resource Centre for Victims of Crime

Our Organization: The Canadian Resource Centre for Victims of Crime (CRCVC) is a not-for-profit charitable organization whose mission is to provide support and guidance to crime victims and their families in order to assist them in obtaining needed services and resources. Equally, we work to advance victims' rights in Canada by presenting the interests and perspectives of victims of crime to government, at all levels. Striving to foster heightened public awareness of victims' issues, we also conduct research in the field of victimology and promote exchanges between criminal justice and victim services professionals at the local, provincial and national level.

Position Overview: Victim Support Worker

The CRCVC is looking for a passionate individual with excellent communication skills to work as a **victim support worker**.

Working both in office and remotely, this flexible, part-time position entails providing compassionate, non-judgmental and empathetic support to victims and survivors of crime across Canada, while maintaining the strictest confidentiality at all times. This will be done on the phone, via text and chat as well as in person. Other duties as assigned, such as administrative support (writing and/or updating reports and/or CRCVC publications, our newsletter).

Reports to: Executive Director
Hours and Location: Part-time (24 hours a week), ability to work remotely and in office (depending on COVID-19 restrictions in Ottawa)
Salary: \$15-18/hour, depending on experience
Start date: Immediate
Candidate Qualifications:

- Bilingual English/ French written and oral (*other languages an asset!*)
- Post secondary education in Criminology/ Gender Studies/Social Work or other equivalent
- Graduate certificate in Victimology (Algonquin College) an asset but not required
- Compelling communicator, applying excellent written and oral communication skills to synthesize complex information into a strong case for support and advocacy
- Strong skills with various office software
- Energetic, positive, outgoing, self-directed, detail-oriented, passionate, collaborative; an out-of-the-box thinker willing to go the extra mile to help victims and survivors of crime from across Canada
- Ability to work independently.

Please Note: All candidates must successfully complete a Criminal Records check and a Vulnerable Sector check prior to commencing employment at the Canadian Resource Centre for Victims of Crime.

Interested parties please contact via email at crcvc@crcvc.ca

Please Note: Only applicants selected for interview will be contacted. Thank you for your interest.